

## OFFICER APPOINTMENTS COMMITTEE

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**DRAFT MINUTES OF THE OFFICER APPOINTMENTS COMMITTEE MEETING  
HELD ON 18 DECEMBER 2012 AT RIVERSIDE ROOM - COUNCIL OFFICES,  
MONKTON PARK, CHIPPENHAM SN15 1ER.**

**Present:**

Cllr Chris Caswill, Cllr Lionel Grundy OBE, Cllr Jane Scott OBE (Chair) and  
Cllr John Thomson (Vice Chairman)

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9 **Apologies**

An apology for absence was received from Cllr Nick Fogg.

10 **Minutes of Previous Meeting**

**Resolved:**

**To confirm and sign as a correct record the minutes of the Committee meeting held on 19 April 2012.**

11 **Declaration of Interests**

There were no declarations of interest.

12 **Chairman's Announcements**

There were no Chairman's announcements.

13 **Public Participation**

There were no members of the public present or councillors' questions.

14 **Urgent Items**

There were no items of urgent business.

15 **Exclusion of the Public**

**Resolved:**

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute Nos. 16 – 18 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

16 **Appointment following Changes to the Senior Management Structure**

Consideration was given to a confidential report by the Service Director, HR & OD.

Cllr Chris Caswell raised an issue about the timing of this meeting and in particular the fact that this Committee was being requested to confirm these appointments before the Senior Officers Employment Sub-Committee approved the redundancy. It was explained that the decisions made by this Committee would in effect be subject to the Senior Officers Employment Sub-Committee approving the planned redundancy.

**Resolved:**

To approve the following appointments on the grounds of ownership, subject to consultation with the Leader and Cabinet members in accordance with the Officer Employment Procedure Rules:-

- (i) Carolyn Godfrey to corporate director with responsibility for the role of director of children's services.
- (ii) Dr Carlton Brand to corporate director with responsibility for the role of returning officer.

17 **Appointment to the Post of Corporate Director with Joint Responsibilities for Adult Social Services & Public Health**

On considering a confidential report by the Service Director, HR & OD,

**Resolved:**

To approve the appointment of Maggie Rae to the post of Corporate Director with joint statutory responsibility for Adult Social Services and Public Health, with effect from 1 January 2013, on terms to be agreed by the service director for HR & OD in his capacity as Head of Paid Service, such terms to take account of Maggie Rae's NHS current terms and conditions, subject to the Senior Officers Employment Sub-Committee

**approving the planned redundancy and consultation with the Leader and Cabinet members in accordance with the Officer Employment Procedure Rules.**

18 **Appointment of Service Director, Transformation**

On considering a confidential report by Carlton Brand, Corporate Director,

**Resolved:**

**To approve the permanent appointment of Mark Stone to the post of service director, transformation with effect from 1 January 2013 at a salary evaluated at £108,585, subject to consultation with the Leader and Cabinet members in accordance with the Officer Employment Procedure Rules.**

(Duration of meeting: 8.30 - 9.00 am)

The Officer who has produced these minutes is Roger Bishton, of Democratic & Members' Services, direct line 01225 713035, e-mail [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)

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